



# Manpower & Stand Hosts Requisition/Booking Form

Kindly complete and return latest by 01 October, 2021

Exhibiting Company:

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Stand No:

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Manpower Requisition Form					
CATEGORY	CHARGES PER DAY	NUMBER OF PERSONNEL	DATES FROM / TO	AMOUNT	LANGUAGE(S) SPOKEN
Stand host - Male	AED 430				English
Stand hostess -Female, Arab	AED 430				English / Arabic
Stand hostess -Female, Russian	AED 430				English
Stand hostess - Female, Filipino	AED 300				English
Supervisor	AED 600				English
<b>Total</b>					

**Manpower bookings along with full payment must be completed by Oct 10 , 2021**  
**Bookings received after this date and all onsite bookings will be subject to a surcharge of 30%.**  
**Manpower booking confirmation only after receipt of the full payment**

Note: Responsibility for selection and management of the manpower solely remains with the exhibitor till the end of the show.

VAT of 5% (or as applicable) will be extra.



## Conditions

- Manpower resources are limited. Late orders cannot be assured
- Standard hours will be calculated as per 8 hour, anything over and above will be calculated as overtime per hour
- Overtime will be charged extra at AED 50 per hour for Arab/Russian Host and Hostess and AED 25 per hour for Filipino Hostess
- Kindly connect with the agency directly if you wish to hire specialised or multi-lingual staff

## Covid Guidelines

To ensure minimum human touch and maintain the best level of sanitization, pre-site orders are highly recommended.

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Authorised Signatory / Seal

Name:

Designation:

Date: